



| Attendees: | NCC role & location: |
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| Dave Slade DS | NCC Chair |
| Jess Gundry JG | NCC Secretary |
| John Byrom JB | NCC Vice Chair/South West Wales |
| Jet Moore JM | NCC Committee support |
| Tom Partridge TP | NCC Guide Award admin/South Wales rep/Project manager |
| JP Eatock JP | NCC Regional rep mentor/ support / Cornwall |
| Emily Condie EC | Ordinary member of committee |
| Jordan Tommss JT | Dorset rep and Ordinary member |
| Mary Tansell MT | North Wales rep |
| Steve Bowens SB | South West Cornwall |
| Ceri Davies CD | South Wales rep |
| Tom Kirby TK | South West Wales rep |
| James McDouall JD | Dorset |
| Charlie C | West Scotland |
| John Hamnett JH | South Devon rep |
| Ziggy Austin ZA | South Devon rep |
| Katie Lloyd KL | South Wales |
| Ashley Hone AH (outgoing) | South Devon rep |
| Gary Evans GE | South Wales |
| Steven Adams SA | South West Wales |
| Dave Hanham DH | Rip and Rock? |
| Apologies | |
| Tessa Stephenson TS | NCC admin |
| Sean Kinsella SK | Jersey rep |
| Chris Scott CS | Jersey rep |

| Agenda |
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| 1. Welcome |
| 2. 2024 AGM minutes approval |
| 3. Chairs report |
| 4. Treasurers report |
| 5. Membership update |
| 6. Guide Award report |
| 7. Logo and website update |
| 8. Constitutional update |
| 9. Symposium update |
| 10. Office bearers election |
| 11. AOCB |
| Date of next meeting: Start of 2027 |

| Minutes | |
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| 1. Welcome DS / MA - Welcome everyone and thank everyone for coming. | |



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| 2. 2024 AGM minutes approval | |
| JP and TP - Approve the 2024 AGM minutes. | Action: |
| 3. Chairs report | |
| <p>DS - Thanks the committee and the supporting roles that have supported the NCC this year.</p> <p>DS - Explains there has been the appointment of two new committee members, there has also been pay raises and TP has been appointed the NCC project manager. The status of the following project are:</p> <ul style="list-style-type: none"> • A new workspace will be launched in 2026, to streamline management and communication. • Website and logo have been updated and will be launched tonight • A plan has been created to allow for better succession of the NCC in the future. • The incident and accident data has been shared and future data will be collected and shared when finished. • Regional meetings have been taking place throughout the country post the summer season. • The national reps meeting was held recently. • AGM will be moved to the start of 2027 • Access issues have arisen in both North and West Wales. The NCC will support members where possible and will attend any meetings needed with external bodies etc. • Both membership and the Guide award programme have grown in the last year. | Action: |
| 4. Treasurers report | |
| <p>MA - The following report covers between 31st October 2024 and 1st November 2025.</p> <ul style="list-style-type: none"> • Cash balance as of 31st October 2024 - £32,277.21 • Income received during last period - £19,595.23 • Expenses during this period - £14,357.69 • Cash balance at end of period - £37,466.73 | |
| 5. Membership update | |



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| <p>MA - The current statistics are as follows:</p> <ul style="list-style-type: none"> • Total membership number - 546. This is made up of -97 Organisational -423 Individual -8 Award registered -16 Award providers -2 Associate. • The current fees are: -Individual = £12.50 -Organisational = £50 -Associate = £25 -Award providers = £52.50 (including individuals) -Guide Award registration = £40 | |
| <p>6. Guide Award report</p> | |
| <p>TP - Explains to everyone a detailed spreadsheet with all training/assessments that have happened. The link to this is here: https://drive.google.com/file/d/1cF1dxa0kk_Ogzj6ya_QEpcQR1flznPj/view?usp=sharing</p> <p>Explains the NCC has tried to de-regionalise the Guide Award, thus on the website there is now a tickbox that allows neighboring providers to come to your region.</p> <p>TP - Mentions people expressed worries that the Dorset/Isle of Wight area has a large number of courses running but the regional provider is away, travelling. There will be new provider applications open for this area now.</p> <p>TP - The guide award provider update meeting is on Monday 24th November. This will look at standardisation of providers and format of assessments.</p> | <p>Action:</p> |
| <p>7. Website and logo update</p> <p>TP - Explains a refreshed website has been launched with the updated NCC logo. Two status badges have been created for organisational members and guide award providers. There is a policy for organisational members/guide award providers to follow for the use of the logo. Individual members are welcome to join as an organisational member if they want to use the logo to promote their own business.</p> <p>TP - Mentions if there is a specific reason for people wanting to use the blue NCC logo then there is a process for this.</p> | <p>Action:</p> |



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| 8. Constitutional update | |
| DS - Describes that there are few parts of the constitution that need to be updated. These will be updated in due time and then sent to members for approval. | Action: Members: Approve/Disprove the changes to the constitution when released. |
| 9. Symposium update | |
| JB - It will be held in Pembrokeshire on the 13th to 15th of November 2026. A save the date email will be sent out soon, and tickets will be released by February 2026. JB - Mentions if anyone has any workshops they want held to contact him asap. | |
| 10. Elections | |
| JB - Explains the secretary and the chair are up for election. <ul style="list-style-type: none"> ● JG is happy to go up for a second term as secretary, no one else volunteered. ● DS is stepping down from the chair position however Ashley Hone is happy to step up. Ashley has been proposed by MA and seconded by PA. ● DS will stay on for the next 6 months to work alongside Ash to ensure a good handover. Members - All voted that they are happy for Ash to become chair. | |
| 11. AOCB | |
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