

**NCC AGM Minutes**  
**Date: 12th November 2022**  
**Time: 20.00 hrs**  
**Venue: Scotland Symposium & Zoom**



### **Attendees:**

Jethro (Jet) Moore – Chair; Mark Agnew – Treasurer & South Devon rep; Tom Partridge – Admin; Dave Slade – Secretary; JP Eatock – Vice Chair; Jess Gundry – Dorset rep; Tom partridge, Michael Whiting, Steve Daniels, Morgan Gregory, Tom Kirby, John Byrom, Lukas Fairweather, Rob Simms, Sol Armer, Sophia Reed, Steve Boyle, Sam Starkie, Joey Chapman, Jacob Allen, Andy Spink, Martyn Pegg, Gerwyn Jones, Ant Clark, Matt Hoyler, Stephen Miles, Rob McNulty, Paul James, Rich Gannell, Lynn Ensoll, Claire Eatock, Rosa Thomson, Matthew Rothwell, Huw Maebride, Lyndsay Waterson,

Online: Jack Thompson; David Coutinho; Joey Chapman

### **Apologies**

Robin Ross – Cornwall Rep  
Jose Soleiro, Verte Naturale, Portugal.  
Chris Rea, Harlyn Surf School  
Jen Pendlebury, Quest Coasteering  
Chleo Brown, Celtic Coasteering  
Greg Cain, the North Wales Rep

### **AGENDA**

#### **1. Welcome & Apologies**

Jet welcomed all to the meeting. A number of members joined via Zoom.

No apologies recorded.

#### **2. Previous minutes & Matters arising**

Chair talked through the previous minutes & explained the context.  
Minutes proposed as accurate by Stevie Boyle and seconded by Rosa Thompson.

#### **3. Incident & Near miss reporting**

These were discussed in the recent national meeting and requested that all of these are reported through the regional reps or the website.

This is vital information to enable the NCC to move forward and all reports are anonymous.

Rosa Thompson has offered to go through the National meetings to back date the themes and report back to us.

#### **4. Treasurers Report**

Mark advised the bank account was healthy and held around £17K which enables the NCC to support events. Outgoings are minimal with an amount paid to the treasurer and to Tom Partridge for the Guide Awards admin.



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As yet there has been no due diligence completed by anyone with regards to the NCC accounts. The accounts have now gone into the accountant for him to produce a set of accounts to present to the HMRC and ask them what they wish us to do.

Andy Spink – might we make the NCC into a Charity in the future? To be discussed

Membership total 223, of which 131 individuals, 78 have registered for the Guide Award, and 14 Providers who are also individual members. Membership fees are not to increase in the next year.

No questions arose.

### 5. NCC Guide award update

Tom advised since the launch in April 2022 there have been 38 trainees and 34 guides successful in their assessments and an admin pathway is needed to bring on more providers.

The Guide Award has successfully had 8 training courses with 38 Trainees trained. 8 Assessments with 34 assessed. Of which between 8 and 10 are female that have been assessed. We are approaching the midterm review in Jan 2022, and a full review in Autumn 2023. This will include moderation for standardisation and a pathway for more assessors.

Steve Boyle asked why the NCC is not an NGB – Jet stated that the NCC is a Representative Body, not an NGB currently. The Guide Award is recognised nationally by the HSE, RoSPA and AALS.

Andy Spink – is there any idea of a ceiling of the number of assessors? Answer – this will be down to the working group to work through.

Joey Chapman – will our current practice of signing people off become obsolete? If you are currently a Guide and want to keep doing what you are doing with a Technical Advisor to sign people off, there is no reason why this still can't be done.

### 6. Membership/Website and database update

The website has been redone and is up and running and members were encouraged to visit the site and report back if any issues were found.

Stevie Boyle – Can we have the data available from the Plymouth University Pool Study for the stunt jump working group please? Unfortunately, it is not openly available as yet.

Membership is healthy with a total for 223 members, 131 of those are individuals. 78 people have registered for the awards and 14 providers registered for the awards. This looks set to increase over the next couple of years, but there are no plans to increase the membership fees at present.



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### 7. Election of committee roles: Chair, Vice Chair & Secretary

Chair: stood for by Dave Slade

Proposed by Jethro Moore, Seconded by Andy Spink

Vice Chair: Stood for by John Byrom

Proposed by Tom Kirby, Seconded by Jethro Moore

Secretary: stood for by Jess Gundry

Proposed by Mark Agnew, Seconded by Rosa Thompson

All roles were un-a-posed and duly elected.

Treasurer role is up for election at the 2023 AGM.

### 8. Development of roles in the NCC

Regional reps – Chair talked through the role of a regional rep and their purpose in the NCC, and a full description of their role can be found in the constitution. Members were encouraged to look into this for their area for further development.

For information. A Regional Rep needs to be voted in by their peers from the Region.

There can be 2 reps per region. A minimum of 3 people need to vote that rep in.

The Rep is someone who can speak to others and draw others to a meeting, feeding their regional meeting back to National group and the other way around. Currently there are Rep positions available in West Scotland, South Wales, Northern Ireland and The Channel Islands.

Development of future roles within the NCC.

Roles to be developed are:

Admin support

Social media support

Rep mentor/support

Committee support

Stunt Jumps working group

Guide Awards Advisory group

The following roles were proposed:

**Admin support:** this will be a paid role, of approx. one day per month. Invitation for application swill go out to membership shortly.

**Social Media support:**

Small group of people needed to raise the profile of the NCC through social media, members were encouraged to send their names if interested to the Secretary.

**Rep regional mentor/support**

JP Eatock stood for this position

Proposed by Matthew Rothwell

Seconded by Steve Daniels



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**Committee support** – Jet stood for this position due to his time as Chair already served.

Proposed by Sol Armer

Seconded by Steve Daniels

### **Stunt Jumps working group**

To investigate the feasibility of what is safe and what is not, and to look at updating the guidance of the NCC

Proposed by Jet Moore

Seconded by Rosa Thompson

Send your interest to the Secretary.

### **Guide Awards Advisory Group**

Members were encouraged to put their names forward to help develop and expand the Guide Awards.

All positions were unopposed and duly elected.

One member has been told that they have broken the Environmental Code of conduct. They have been given the opportunity to change what they have done before their next membership renewal.

Coasteering Providers should not promote stunt jumping, currently, on their social media.

Thanks were given to both Jet and J-P for their work over their years of tenure with the NCC.

## **9. AOB**

Next symposium in 2024 has been proposed to be held in South Devon, this is to be confirmed along with dates.

AGM close.